



**POSITION TITLE:** G.A.P. (Giborim Adult Program) SUPPORT PROFESSIONAL

**REPORTS TO:** G.A.P. COORDINATOR

**STATUS:** FULL-TIME (NON-EXEMPT)

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**RESPONSIBILITIES:**

Responsibilities include but will not necessarily be limited to the following:

- Work directly with their assigned G.A.P. group of participants.
- Lead daily and weekly activities assigned by the G.A.P. Coordinator.
- Assist with reviewing and monitoring G.A.P. program to meet the needs of the participants.
- Develop relationships with all G.A.P. participants in assigned group, including:
  - Enjoy activities with the group; G.A.P. participants will model your behavior
  - Help G.A.P. participants feel a sense of belonging to the group
  - Help G.A.P. participants strive to achieve goals
  - Respect G.A.P. participants' personalities and right to have ideas
  - Understand G.A.P. participants will need to adjust in a new situation
  - Be friendly but not partial
  - Be agreeable but firm
  - Be an appropriate role model. G.A.P. participants will model your behavior.
- Maintain professional communication with G.A.P. participants' families, parents, and/or caregivers, under the supervision of the G.A.P. Coordinator.
- Assist with and give input for the regular assessments of all G.A.P. participants.
- Ensure that all accidents and incidents are documented and reported.
- Participate in and assist with G.A.P. special events and outreach events, as assigned.
- Participate in staff trainings and meetings as requested by G.A.P. and Giborim leadership.
- Maintain communication with the G.A.P. Coordinator.
- Perform all other duties as assigned.
- Maintain confidentiality.

## **QUALIFICATIONS**

- An Associates or Bachelor's degree in Special Education or Education is preferred with consideration given to candidates holding a Bachelor's degree in Special Education. Candidates with equivalent work experience will be considered. High School Diploma is required.
- Demonstrated competency and at least two years of experience in Education/Special Education or in a hands-on, direct service position with individuals with developmental disabilities.
- Special Education/Education Teacher Certification and/or Para-Professional certification preferred.
- Requires level 2 background screening.
- Knowledge of varying characteristics and potential behaviors associated with developmental disabilities, and acceptance of the associated risks.
- Ability to work in an area that generally involves physical activities such as: standing; work entailing pushing and/or pulling of materials up to 50 pounds; lifting and carrying up to 35 pounds occasionally and up to 20 pounds frequently; team lifting may be required for heavier lifting; performing work which requires bending, stooping, twisting, and turning; and climbing stairs.