



POSITION TITLE: Water Safety Instructor
REPORTS TO: Aquatics Director
STATUS/HOURS: Part Time (NON-EXEMPT)

JOB TITLE: WATER SAFETY INSTRUCTOR
REPORTS TO: AQUATICS COORDINATOR
STATUS: PART TIME [NON-EXEMPT]

The Water Safety Instructor is responsible for teaching swim lessons to participants ranging from six (6) months old through adults and seniors, in accordance with American Red Cross guidelines. Experience working with individuals with special needs is preferred. Classes include parent-child, American Red Cross Learn-to-Swim, tween and teen, and adult instructional programs. The instructor is responsible for enforcing pool safety rules and Community Education policies to maintain a safe environment and ensure a positive experience for all participants.

DUTIES AND RESPONSIBILITIES:

- Provide swim instruction to students of all ages, abilities, and skill levels
- Know and understand the Community Education Aquatics program, including classes, swimming levels, skills taught in each level, and the requirements for passing each level.
- Cover all the material required in class
- Evaluate students and recommend appropriate classes for their skill levels
- Provide corrective and positive feedback to students to ensure learning and a positive atmosphere
- Complete student evaluation cards
- Have all instructional equipment ready before lessons begin, and pull all equipment away at the end of the lessons
- Communicate regularly with participants and parents
- Recognize distressed swimmers and provide the necessary assistance
- Know and enforce all aquatic facility policies, rules, and regulations
- Never leave students unattended
- Report to duty and be ready to work 10 minutes before the beginning of your shift
- Maintain a positive rapport and image with patrons
- Keeps the facility clean, including pool, pool area, and locker rooms

Minimum Job Requirements:

- Current or prior certification as an American Red Cross Water Safety Instructor or equivalent nationally recognized certification is required
- American Red Cross Level 4 swimming skills
- Ability to teach swim instruction to students of all ages, abilities, and skill levels
- Maintain constant supervision of students and assist when needed
- Communicate professionally with individuals of all ages
- Patient, energetic and positive attitude

PHYSICAL REQUIREMENTS:

- Ability to remain in the water ranging from 80° to 90° for the duration of the swim lessons (1-4 hours)
- Ability to support child and adult body weight in the water
- Ability to recognize distressed swimmers and those needing assistance and provide the necessary aid
- Ability to communicate verbally and loudly across distances